



Five Keys Charter Schools
Education, Employment, Family, Recovery, and Community
Board of Directors Special Meeting Minutes

Thursday March 29, 2024 at 3:45pm

Hybrid meeting held in person at 120 14th Street, SF, CA 94103
 and via teleconference

Board Members - Tijanna O. Eaton - Freya Horne - Sunny Schwartz - Delia Ginorio - Paul Miyamoto Staff Members - Steve Good

1. Call Charter School Meeting to Order & Roll Call	Time																														
The meeting was called to order by Tijanna Eaton, Board Chair	3:48pm																														
1a. Roll Call / Attendance & Establishment of Quorum																															
Board Chair Tijanna Eaton reported attending virtually for just cause / illness. <table border="1"> <thead> <tr> <th>Member</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Tijanna O. Eaton*</td> <td align="center">✓*</td> <td></td> </tr> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓^</td> <td></td> </tr> </tbody> </table> Quorum established at 3:49pm. ^Sheriff joined the meeting at 3:51pm. Additional Attendees addressing the board: Steve Good (staff), Amy Cullen (staff)	Member	Present	Absent	Tijanna O. Eaton*	✓*		Delia Ginorio	✓		Sunny Schwartz	✓		Freya Horne	✓		Paul Miyamoto	✓^		3:49pm												
Member	Present	Absent																													
Tijanna O. Eaton*	✓*																														
Delia Ginorio	✓																														
Sunny Schwartz	✓																														
Freya Horne	✓																														
Paul Miyamoto	✓^																														
2. Action Items																															
a. <u>Auditor Selection to the County [of San Francisco</u> Motion: Freya Horne Second: Delia Ginorio Board Comment: Steve Good explained the complexity of the audit process and would like to stick with BakerTilly one additional year, planning to go out to bid for other auditors one next year. Request for Public Comment: there is no request for public comment Vote: 4-0-1-0 <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Tijanna O. Eaton</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td></td> <td></td> <td align="center">✓</td> <td></td> </tr> </tbody> </table> Auditor Selection approved at 3:53pm. b. <u>Approve Extension Contractual Benefits Obligation AH</u> Motion: Sunny Schwartz Second: Freya Horne Request for Public Comment: Tierra Allen commented on behalf of UESF in support of this action.	Member	Yay	Nay	Abstain	Absent	Tijanna O. Eaton	✓				Delia Ginorio	✓				Sunny Schwartz	✓				Freya Horne	✓				Paul Miyamoto			✓		3:53pm
Member	Yay	Nay	Abstain	Absent																											
Tijanna O. Eaton	✓																														
Delia Ginorio	✓																														
Sunny Schwartz	✓																														
Freya Horne	✓																														
Paul Miyamoto			✓																												

Board Comment: none

Vote: 5-0-0-0

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz	✓			
Freya Horne	✓			
Paul Miyamoto	✓			

3:57pm

Extension of Contractual Benefits approved at Motion: 3:57pm

3. Adjournment of Charter School Meeting

Motion: Freya Horne
Second: Delia Ginorio

Request for Public Comment: none

Vote: 5-0-0-0

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz	✓			
Freya Horne	✓			
Paul Miyamoto	✓			

4:00pm

Meeting adjourned at 4:00pm.