



**Five Keys Schools and Programs**  
*Education, Employment, Family, Recovery, and Community*  
**Board of Directors Meeting Minutes**

**November 16, 2022 at 4:05pm**

Meeting held via teleconference

<b>Board Members</b>
- Tijanna O. Eaton
- Freya Horne
- Sunny Schwartz
- Delia Ginorio
- Paul Miyamoto
<b>Staff Members</b>
- Steve Good

1. Call Charter School Meeting to Order & Roll Call	Time																														
The meeting was called to order by Tijanna O. Eaton.	4:07pm																														
<b>Roll Call / Attendance</b>																															
<table border="1"> <thead> <tr> <th>Member</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Tijanna O. Eaton</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Freya Horne</td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓</td> <td></td> </tr> </tbody> </table> <p>Additional Attendees addressing the board: Steve Good (staff), Amy Roth (staff), Kendall Aozasa (EdTec), Peter Lub (EdTec)            All attendees present via teleconference</p>	Member	Present	Absent	Tijanna O. Eaton	✓		Delia Ginorio	✓		Sunny Schwartz	✓		Freya Horne		✓	Paul Miyamoto	✓		4:07pm												
Member	Present	Absent																													
Tijanna O. Eaton	✓																														
Delia Ginorio	✓																														
Sunny Schwartz	✓																														
Freya Horne		✓																													
Paul Miyamoto	✓																														
<b>2. Closed Session:</b> a. Section 54957.6: Conference with Labor Negotiators b. Section 54956.9: Conference with Legal Council: Anticipated Litigation c. Section 54957: Public Employee Discipline/Dismissal/Release																															
<b>3. Report Out:</b> There was no action taken during the closed session.	4:21pm																														
<b>4. Consent Calendar</b>																															
a. <u>Approval of Agenda</u>  Motion: Sunny Schwartz Second: Sheriff Paul Miyamoto  Motion by Steve Good to approve with allowance for a Student Speaker to offer public comment at or after 5pm.  Vote: 4-0-0-1 Approved including Steve Good's motion.	4:21pm																														
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b. Consent Calendar i. Approval of Minutes from September 15, 2022 Special & Public Board Meetings																															

ii. Approval of ADDPN Overtime for Certificated Staff since September 15, 2022

Motion: Delia Ginorio  
 Second: Sunny Schwartz

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz	✓			
Freya Horne				✓
Paul Miyamoto	✓			

4:23pm

**5. Approval of Check Register(s) & Credit Card Register(s)- September 2022**

Motion: Sheriff Paul Miyamoto  
 Second: Delia Ginorio

Vote: 3-0-1-1

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz			✓	
Freya Horne				✓
Paul Miyamoto	✓			

4:25pm

**6. UESF Address to the Board**

-Tierra Allen addressed the board

4:26pm

**7. General Public Comment**

-no request for public comment

**8. Director's Report**

-Benefits Renewal  
 -ADA Update  
 -FAFSA Opt Out Policies/Procedures  
 -Credential Update

4:30pm-  
5:00pm

**9. Discussion/Informational Items**

-EdTec Financial Presentation

**10. Action Items**

Approve Increase in First Republic line of credit to \$12M

Motion: Delia Ginorio  
 Second: Sheriff Paul Miyamoto

No request for public comment.

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz	✓			
Freya Horne				✓
Paul Miyamoto	✓			

5:08pm

Approve FAESA Opt-Out Form and Policies

Motion: Sunny Schwartz

Second: Paul Miyamoto

No request for public comment.

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz	✓			
Freya Horne				✓
Paul Miyamoto	✓			

5:10pm

Approve Benefits Package for 2023

Motion: Sunny Schwartz

Second: Delia Ginorio

No public comment requested on this action item.

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz	✓			
Freya Horne				✓
Paul Miyamoto	✓			

5:11pm

**11. Student Speaker to Address the board**

- William M., student, spoke to the board about his experience at Five Keys

5:12pm

**12. Adjournment of Charter School Meeting**

Motion: Sheriff Paul Miyamoto

Second: Delia Ginorio

5:23pm

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz	✓			
Freya Horne				✓
Paul Miyamoto	✓			