



Five Keys Schools and Programs
Education, Employment, Family, Recovery, and Community
Board of Directors Meeting Minutes

August 19, 2021 at 5:00pm

Meeting held via teleconference

Board Members - Tijanna Eaton - Freya Horne - Sunny Schwartz - Delia Ginorio - Paul Miyamoto Staff Members - Steve Good
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1. Call Home Office/Non-Profit Meeting to Order & Roll Call		Time																														
The meeting was called to order by board secretary Sunny Schwartz.		5:03 PM																														
Roll Call / Attendance																																
<table border="1"> <thead> <tr> <th>Member</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Tijanna Eaton^</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓</td> <td></td> </tr> </tbody> </table> <p>^Tijanna left the meeting at 5:15pm</p> <p>Also in attendance: Steve Good (staff), Amy Roth (staff), Khanh Phung (EdTec)</p> <ul style="list-style-type: none"> Additional Five Keys Staff Present: Lisa Haynes, Ashley Koch, Christine Kunishige, Clarece Weinraub, Gale Rosboro, Leah Clougherty, Lisa Pitters <p>All attendees present via teleconference</p>		Member	Present	Absent	Delia Ginorio	✓		Freya Horne	✓		Sunny Schwartz	✓		Tijanna Eaton^	✓		Paul Miyamoto	✓		5:04pm												
Member	Present	Absent																														
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2. Approval of Agenda:																																
<p><u>Approval of Agenda</u></p> <p>Motion: Delia Ginorio Second: Paul Miyamoto</p> <p>Vote: 5-0-0-0</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Member	Yay	Nay	Abstain	Absent	Delia Ginorio	✓				Freya Horne	✓				Sunny Schwartz	✓				Tijanna Eaton	✓				Paul Miyamoto	✓				5:05pm
Member	Yay	Nay	Abstain	Absent																												
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3. Consent Calendar																																
i. Approval of Minutes from June 17, 2021 Public Charter Board Meeting ii. Approval of Check Register(s) - June and July 2021 iii. Approval of Credit Card Register(s) - June and July 2021 iv. Approval of ADDPN Overtime for Certificated Staff																																
<p><u>Approval of Consent Agenda</u></p> <p>Motion: Freya Horne</p>		5:07pm																														

Second: Paul Miyamoto

No public comment requested on this action item.

Vote: 5-0-0-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton	✓			
Paul Miyamoto	✓			

4. Public Comment (limited to 1 min per person on non-agendized items)

Public Comment: no request for public comment

5:09pm

5. Director's Report

Steve Good, CEO/President presented the Director's Report, which included the following:

- Schoolwide Strategic Plan for 2021-22 School Year
- Diversity, Equity, Inclusion and Belonging Strategic Plan
- MC3 Pre-Apprenticeship Program
- Telecommuting Policy

5:10pm

Please refer to the full Director's Report for additional details.

6. Action Items

Approval of Homeless Policy

Motion: Freya Horne
Second: Delia Ginorio

No public comment requested on this action item.

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton				✓
Paul Miyamoto	✓			

5:33pm

Approval of Health and Safety MOU

Motion: Freya Horne
Second: Paul Miyamoto

No public comment requested on this action item.

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton				✓
Paul Miyamoto	✓			

5:35pm

Informational Item: Telecommuting Policy

Not to be voted on today b/c still in legal review, but will be an action ite at the next meeting

Approval of Independent Study Policies and Master Agreement

Motion: Paul Miyamoto

Second: Delia Ginorio

No public comment requested on this action item.

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton				✓
Paul Miyamoto	✓			

5:44pm

Approval of Application for Funding Determination for Charter School & Adult School

Motion: Freya Horne

Second: Delia Ginorio

No public comment requested on this action item.

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton				✓
Paul Miyamoto	✓			

5:47pm

Approval of Renewal/Reapplication for Funding Determination for Independence High School

Motion: Delia Ginorio

Second: Freya Horne

No public comment requested on this action item.

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton				✓
Paul Miyamoto	✓			

5:49pm

7. Closed Session

The report out from closed session included discussion regarding ongoing Union Negotiations and no action was taken.

5:55 PM

8. Adjournment of Home Office/Non-Profit Meeting

Motion: Freya Horne
Second: Paul Miyamoto
Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton				✓
Paul Miyamoto	✓			

5:56
PM