



Five Keys Schools and Programs
Education, Employment, Family, Recovery, and Community
Board of Directors Meeting Minutes

December 20, 2021 at 1:00pm

Meeting held via teleconference

Board Members - Tijanna O. Eaton - Freya Horne - Sunny Schwartz - Delia Ginorio - Paul Miyamoto Staff Members - Steve Good

1. Call Home Office/Non-Profit Meeting to Order & Roll Call		Time																														
The meeting was called to order by Board President Tijanna O. Eaton.		1:03 PM																														
a. Roll Call / Attendance																																
<table border="1"> <thead> <tr> <th>Member</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Tijanna O. Eaton</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Delia Ginorio</td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓</td> <td></td> </tr> </tbody> </table> <p>Also in attendance: Steve Good (staff), Amy Roth (staff) All attendees present via teleconference</p>		Member	Present	Absent	Tijanna O. Eaton	✓		Delia Ginorio		✓	Sunny Schwartz	✓		Freya Horne	✓		Paul Miyamoto	✓		1:03pm												
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Tijanna O. Eaton	✓																															
Delia Ginorio		✓																														
Sunny Schwartz	✓																															
Freya Horne	✓																															
Paul Miyamoto	✓																															
b. Approval of Agenda:																																
Motion: Freya Horne Second: Sheriff Paul Miyamoto Vote: 4-0-0-1		1:04pm																														
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c. Director's Report																																
Steve Good, executive director, presented the Director's Report, which included the following: <ul style="list-style-type: none"> - Consideration of change of Name DBA: Five Keys - Approval to enter into a development agreement with Alameda County for developing the Days Inn to Permanent Supportive Housing (PSH) and to apply for State No Place Like Home funds - Approval to enter into long-term lease for 2 PSH hotels in San Francisco should our proposal be accepted Please refer to the full Director's Report for additional details.																																
2. Action Items																																
Approval to add a Doing Business As (DBA) Five Keys (under the umbrella Five Keys Schools and Programs)																																
Motion: Sunny Schwartz Second: Freya Horne																																

Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio				✓
Sunny Schwartz	✓			
Freya Horne	✓			
Paul Miyamoto	✓			

1:10pm

Approval to enter into development agreement with Alameda County for Developing the Days Inn hotel into Permanent Supportive Housing and to apply for State No Place Like Home funds pending viable development partner relationship

Motion: Freya Horne
Second: Sunny Schwartz
Vote: 4-0-0-1

1:25pm

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio				✓
Sunny Schwartz	✓			
Freya Horne	✓			
Paul Miyamoto	✓			

Approval to enter into long-term lease for 2 PSH hotels in San Francisco should the Five Keys proposal be accepted

Motion: Sunny Schwartz
Second: Sheriff Paul Miyamoto
Vote: 4-0-0-1

1:30pm

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio				✓
Sunny Schwartz	✓			
Freya Horne	✓			
Paul Miyamoto	✓			

3. Adjournment of Home Office/Non-Profit Meeting

Motion: Sunny Schwartz
Second: Paul Miyamoto
Vote: 4-0-0-1

1:45pm

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio				✓
Sunny Schwartz	✓			
Freya Horne	✓			

Paul Miyamoto	✓					
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