



Five Keys Schools and Programs
Education, Employment, Family, Recovery & Community

Board of Directors Meeting Minutes

March 30, 2021 - 3:30pm

Meeting held via teleconference

Board Members
- Tijanna Eaton
- Delia Giorno
- Sunny Schwartz
- Freya Horne
- Vicky Hennessy
- Paul Miyamoto
Staff Members
- Steve Good

1. Call Home Office/Non-Profit Meeting to Order & Roll Call	Time																																			
The meeting was called to order by board president Tijanna Eaton.	3:40 PM																																			
a. Roll Call / Attendance																																				
<table border="1" style="width: 100%;"> <thead> <tr> <th>Member</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio*</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Vicki Hennessy</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td></td> <td align="center">✓</td> </tr> </tbody> </table> <p>*Delia Giorno joined at 3:48pm</p> <p>Also in attendance: Steve Good (staff), Amy Roth (staff) All attendees present via teleconference, quorum established</p>	Member	Present	Absent	Delia Ginorio*	✓		Freya Horne	✓		Sunny Schwartz	✓		Tijanna Eaton	✓		Vicki Hennessy	✓		Paul Miyamoto		✓															
Member	Present	Absent																																		
Delia Ginorio*	✓																																			
Freya Horne	✓																																			
Sunny Schwartz	✓																																			
Tijanna Eaton	✓																																			
Vicki Hennessy	✓																																			
Paul Miyamoto		✓																																		
b. Approval of Agenda:																																				
<p>Motion: Tijanna Eaton Second: Sunny Schwartz Vote: 4-0</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio*</td> <td></td> <td></td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vicki Hennessy</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td></td> <td></td> <td></td> <td align="center">✓</td> </tr> </tbody> </table> <p>*Delia Giorno would later join at 3:48pm</p>	Member	Yay	Nay	Abstain	Absent	Delia Ginorio*				✓	Freya Horne	✓				Sunny Schwartz	✓				Tijanna Eaton	✓				Vicki Hennessy	✓				Paul Miyamoto				✓	3:45 PM
Member	Yay	Nay	Abstain	Absent																																
Delia Ginorio*				✓																																
Freya Horne	✓																																			
Sunny Schwartz	✓																																			
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Paul Miyamoto				✓																																
c. Director's Report																																				
<p>Steve Good, executive director, presented the Director's Report, which included the following:</p> <ul style="list-style-type: none"> - Grants / Contracts Update - Artmar Hotel Master Lease update; final contract not yet available for voting tonight - Vallejo Navigation center; withdrawing proposal, no vote needed at this time - Home Free Fundraiser 	3:46 PM																																			

- Pitstop/Shower Stop Contract LA
- BobCat Fire Contract Crew

Please refer to the full Director's Report for additional details.

d. Action Items

Approval of PitStop/Shower Stop Contract - Los Angeles

Motion: Tijanna Eaton
 Second: Freya Horne
 Vote: 5-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto				✓

4:05 PM

Approval of Bobcat Fire Crew Contract

Motion: Freya Horne
 Second: Sunny Schwartz
 Vote: 5-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto				✓

e. Non-Profit Financials

Presented by Steve Good

Adjournment of Home Office/Non-Profit Meeting

Motion: Freya Horne
 Second: Sunny Schwartz
 Vote: 5-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto				✓

4:10pm